

ORCA Board Meeting, July 8, 2025

Called to order at _____ by: _____

Attendees, in person or via Zoom (Y, N or N/A):

||Paul Oostenbrug ___ ||Jessica Bailuff ___ ||Jere Kelly ___

||Elizabeth McLane ___ ||Peggy Roberts ___ ||Craig Vitamonti ___

||Trudy Burtis ___

Guests, in person or via Zoom (check mark or x):

||Havens Levitt ___ ||Annie Neely ___ ||Esther Romyns ___

||Dennis Weber ___ || ___ ||

Approval of _____ Minutes: Y N N/A

Changes or concerns:

Modifications to the Agenda: Y N N/A

Code of Conduct

Before the August meeting, Orca board members were giving a draft of the Code of Conduct and asked for edits, additions, and to add proposed procedures for handling problems or issues.

Finance

Statement of Activity: March 2025-June 2025

Statement of Financial Position: June 30, 2025

Budget: July 1,2025-June 30, 2026

Current Activity

Orca Annual Report for calendar years 2024-2025

Adjournment at: _____ by: _____

Next meeting: 08/19/2025 SPECIAL DATE, 5:30pm, Trudy Burtis’s house

Action Items are on the next page

Action items

1. Paul: Recruit more discussion leaders for “Aging Alone Together.” **REQUESTED VIA EMAIL**
2. Paul: Verify which days people who have committed to the 4 discussion leaders training can participate. **REQUESTED VIA EMAIL**
3. Paul: Communicate with webmaster Claire Shuford about:
 - a. Putting all newsletters on the website archives page
 - b. Change the language: replace board whenever it says steering committee or SCORCA.
 - c. Replace the copy of the charter with the bylaws.
 - d. Posting all 2025 minutes: January through May are currently available.
4. Peggy thinks Havens should contact Innovage about scheduling a cultural competency training.
5. Board members to focus on recruiting the following:
 - a. Treasurer
 - b. Advocacy Liaison
 - c. Communications Liaison
 - d. Social Media Coordinator
 - e. Development/Fundraising Lead
6. Craig led a discussion of how to be more inviting/inclusive of trans members. He will follow up with one attendee at the Sawmill MeetUp.
7. Paul to work with Frank Borja of Merrill Lynch on the ORCA investment policy.
8. Paul to set an alert when the Nusenda checking account balance falls below \$1000. **DONE**
9. Paul to ask Merrill Lynch to transfer \$3000 into the Nusenda checking account. **IN PROCESS.**
10. Paul to schedule a vote on the updated code of conduct and budget during the week of 7/21-25.

11. Board to plan for October Town Hall Meeting
12. Paul to check in with Michael Smalls about the peer support group.
13. Trudy suggests holding a special Halloween Game Time. She'll contact Chris Rogers at Highland Senior Center to schedule a room.
14. The Dance Committee will consider the idea of holding a "Seniors Prom" dance at its July meeting (Craig).
15. Paul to check in with Jessica Balluff.